## GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY (Autonomous)

Cheeryal(V), Keesara (M), Medchal Dist – 501301

Date: 10<sup>th</sup> July 2023

Department Faculty Meeting with Principal on the following dates at the specified time in Board Room. Faculty are advised NOT to apply leave on the specified date(s). HoDs are requested to ensure that meetings be arranged as per the groups/divisions in the department (except in CE, where the number of faculty is about 12).

## Time: 3.45 pm to 6 pm

S.No.	Department Faculty	Day and Date	Remarks, if any
1.	CE	Tuesday, July 18, 2023	
2	CSE	Wednesday, July 19, 2023	
		Thursday, July 20, 2023	Lair actual to the
		Friday, July 21, 2023	
		Saturday, July 22, 2023	4
		Monday, July 24, 2023	
3	CSE (AIML)	Tuesday, July 25, 2023	
		Wednesday, July 26, 2023	
		Thursday, July 27, 2023	r
		Friday, July 28, 2023	Contactor P 1204-1
4	CSE(EA)	Monday, July 31, 2023	
		Tuesday, August 01, 2023	
		Wednesday, August 02, 2023	New Jones 1977
		Thursday, August 03, 2023	ware about
		Friday, August 04, 2023	
5	EEE	Saturday, August 05, 2023	
		Monday, August 07, 2023	
6	ECE	Tuesday, August 08, 2023	
		Wednesday, August 09, 2023	
		Thursday, August 10, 2023	
		Friday, August 11, 2023	
		Saturday, August 12, 2023	
7	FE	Monday, August 14, 2023	
		Wednesday, August 16, 2023	n grani u oppi
		Thursday, August 17, 2023	
		Friday, August 18, 2023	
		Saturday, August 19 @ 9.30 am to 12 noon 2023	
8	ME	Monday, August 21, 2023	
		Tuesday, August 22, 2023	
9	Management Studies	Wednesday, August 23, 2023	

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## Discussion with faculty on

- 1. Course delivery
  - a. Preparation
  - b. Importance of using the prescribed text books
  - c. Preparing assignments that promote student thinking
  - d. Design assessments based on TLP
- 2. Laboratory instruction
  - a. Lab manual/workbooks
  - b. Addressing students in small groups explaining various concepts
- 3. Mentoring
  - a. One-to-one
  - b. In small groups
  - c. In the class room (Now and then)
- 4. Student Participation in Various Hackathons/Other events
- 5. Importance of working in groups on assignments, tutorial problems through discussion
- 6. Keeping track of student progress
  - a. Motivating Students to undertake Internship and keeping track of the same
- 7. Importance of enhancing employability skills
  - a. Programming Skills
  - b. Aptitude Skills
    - i. Verbal ability How to read better and faster. Norman Lewis
    - ii. Analytical ability -
    - iii. Quantitative ability -
  - c. Business English Certificate Program
  - d. Value added courses
  - e. Undertaking mini projects

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